

JOB DESCRIPTION

JOB DETAILS

Job Title: Assistant Speech & Language Therapist

Post Band: Equivalent to Band 4 on the National Profiles

Responsible to: Lead Speech & Language Therapist

Department: Allied Health & Nursing

JOB PURPOSE

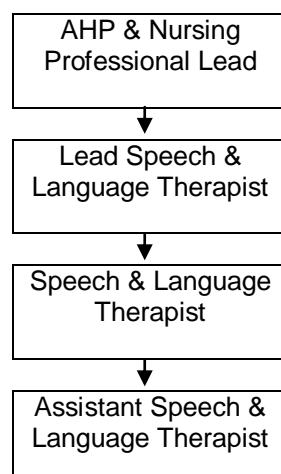
- To plan and implement therapeutic programmes for individuals and groups of children and young people within the professional framework provided by the Speech and Language Therapist.
- To evaluate and modify delegated approaches/programmes/interventions as guided by evidence based systems produced by the Speech and Language Therapist.

ALLIED HEALTH & NURSING DEPARTMENT

The Learning Provision focus is on supporting children and young people who have complex additional support and exceptional health care needs. The service has the capacity to assess and meet the holistic, educational, allied health and social care needs of children and young people whenever those needs arise throughout the whole year. Overarching all aspects of the support we provide to the children and young people in our care is the Children (Scotland) Act 2014. We place a significant emphasis on *Getting it Right for Every Child* by placing them and their families at the centre of every aspect of their care right from the planning stage and beyond recorded and co-ordinated via each child's Single Plan with parents as our partners in the entire process.

The post will be part of a multidisciplinary Allied Health & Nursing teams working across Learning Provision services including schools, residential and short breaks services to ensure the children and young people in our service have access to on-site support from a range of allied health and nursing professionals. The team includes Occupational Therapy, Physiotherapy, Speech and Language Therapy, Dietetics and Nursing. Each team provides specialist assessment, management, care planning, programmes of intervention, training and advice regarding each individual child's healthcare needs to everyone involved with them to maximise their potential and quality of life.

ORGANISATIONAL CHART



JOB INFORMARTION

Communication & Relationship Skills

To communicate effectively using a variety of methods to suit the needs of the clients which include children and young people and their families

To exchange information with colleagues, children, young people and their families relating to conditions and associated interventions requiring diplomacy, empathy & reassurance

Knowledge, Training & Experience

Understanding of a range techniques requiring an intermediate level of theoretical knowledge

Knowledge of language therapy and modification procedures; verbal and non verbal methods of communication; acquired through combination of formal training, short courses and experience to diploma level or equivalent

Analytical & Judgemental skills

To assesses customers response to activities and decide on appropriate action e.g. advise Speech & Language Therapist, summon assistance and alter programme of activities requiring some analysis of facts or situations

Planning & organisational skills

To plan & organise activities for children and young people within a multi-disciplinary team including group and individual interventions

Responsibility for Customer Care

To plan and implement programmes of intervention within framework established by Speech & Language Therapist and facilitate group therapy sessions as well as providing individual support

Responsibility for Policy/Service Development

To implement policies and propose changes to practices for own department

Responsibility for Financial and Physical Resources

To have a duty of care in relation to equipment and resources used during specific interventions, ensuring their safe use and maintenance.

Responsibility for HR

To demonstrate own activities and provide practical help to new or less experienced employees or students which may be require demonstration of own duties

Responsibility for Information Resources

To ensure record keeping is suitable and kept up to date.

Responsibility for Research & Development

To participate in research and/or audits when required

Freedom to Act

To work within established guidelines and standard operating procedures along with regular instructions and support from the speech and language therapist.

The role may involve some lone working.

Physical Skills and Effort

To use a variety of accurate and developed physical and co-ordination skills obtained through practice and development. This will include use of specialist equipment and tools, treating and manoeuvring children and young people.

Mental Effort

To be able to manage competing demands and an unpredictable work pattern depending on client needs

To observe children & young people during activities, whilst operating machinery & when supervising others using machinery requiring frequent concentration.

Emotional Effort

To be able to deal with potentially distressing and/or emotional circumstances which may include working with children and young people with complex learning and life limiting conditions, emotional and behavioural needs, and sensitive staffing issues

Other

To identify and participate in or provide required training relevant to the role

To ensure high standards of service delivery through the consistent application of recognised standards and established policies, procedures and practices
To work in a safe and effective manner at all time
To undertake any other duties related to the responsibilities of the post and which may be delegated by Capability Scotland management.

ESSENTIAL KNOWLEDGE & EXPERIENCE REQUIRED

- Knowledge, skills and experience or HNC in SLT support with a willingness to participate in future skills development
- Knowledge of specialist communication aids, switches and alternative access to communication
- Experience of working with children, young people and/or adults with learning and/or physical disabilities
- Ability to work on own and flexibly as part of a team with good communication skills