

Assistant Occupational Therapist

Identifying facts	
Service Sector	Allied Health
Organisational Relationships:	Occupational Therapist
Line Manages:	None
Qualification Requirement:	<p>Knowledge, skills and experience or HNC/SVQ3 in OT Support, Social Care with a willingness to participate in future skills development.</p> <p>Knowledge of Safer Assistance and good moving & handling practices.</p> <p>Experience of working with children, young people and/or adults with learning and/or physical disabilities</p> <p>Ability to work on own and flexibly as part of a team with good communication skills</p>

JOB PURPOSE

- To plan and implement therapeutic programmes for individuals and groups of customers within the professional framework provided by the Occupational Therapist.
- To evaluate and modify delegated approaches/programmes/interventions as guided by evidence based systems produced by the Occupational Therapist.

JOB INFORMATION

Communication & Relationship Skills

To communicate effectively using a variety of methods to suit the needs of the clients which include children and young people and their families

To exchange information with colleagues, children, young people and their families relating to conditions and associated interventions requiring diplomacy, empathy & reassurance

Knowledge, Training & Experience

To carry out a range of work procedures and practices requiring an intermediate level theoretical knowledge from both practical and teaching knowledge to NVQ3 level/ diploma equivalent level

Analytical & Judgemental skills

To assesses customers response to activities and decide on appropriate action e.g. advise Occupational Therapist, summon assistance and alter programme of activities requiring some analysis of facts or situations

Planning & organisational skills

To plan & organise activities for children and young people within a multi-disciplinary team including group and individual interventions

Responsibility for Customer Care

To plan and implement programmes of intervention within framework established by Occupational Therapist and facilitates group therapy sessions as well as providing individual support

Responsibility for Policy/Service Development

To implement policies and propose changes to practices for own department

Responsibility for Financial and Physical Resources

To have a duty of care in relation to equipment and resources used during specific interventions, ensuring their safe use and maintenance.

Responsibility for HR

To demonstrate own activities and provide practical help to new or less experienced employees or students which may be require demonstrating of own duties

Responsibility for Information Resources

To ensure record keeping is suitable and kept up to date.

Responsibility for Research & Development

To participate in research and/or audits when required

Freedom to Act

To work within established guidelines and standard operating procedures along with regular instructions and support from the physiotherapist.

The role may involve some lone working.

Physical Skills and Effort

To use a variety of accurate and developed physical and co-ordination skills obtained through practice and development. This will include use of specialist equipment and tools, treating and manoeuvring children and young people.

Mental Effort

To be able to manage competing demands and an unpredictable work pattern depending on customers

To observe children & young people during activities, whilst operating machinery & when supervising others using machinery requiring frequent concentration.

Emotional Effort

To be able to deal with potentially distressing and/or emotional circumstances which may include working with children and young people with complex learning and life limiting conditions, emotional and behavioural needs, and sensitive staffing issues

Other

To identify and participate in or provide required training relevant to the role

To ensure high standards of service delivery through the consistent application of recognised standards and established policies, procedures and practices

To work in a safe and effective manner at all time

To undertake any other duties related to the responsibilities of the post and which may be delegated by Capability Scotland management.