

Trustee Application Form



Thank you for your interest in becoming a Capability Scotland Trustee.

Please complete all sections of this application form.

If you would prefer this form in a different format, please get in touch using the contact details below

Please return this completed form to:

Clare Beesley, Executive Support & Governance Manager
Capability Scotland, Vantage Point, 24 St John's Road, Edinburgh EH12 6NZ

Email: clare.beesley@capability.scot

Direct Dial: 0131 347 1023

Section 1: Your details

Forename(s):

Surname:

Email:

Telephone:

Address:

Section 2: Employment and experience

Please give details of any recent employment:

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Please give details of any Board or voluntary experience:

Section 3: About you

Why do you want to become a Trustee of Capability Scotland?

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What skills or experience can you bring to Capability Scotland?

Please tell us about your education and qualifications, if applicable:

Institution	Qualification	Date Obtained

Have you ever been employed by Capability Scotland? Yes No

Do you have any relatives employed by Capability Scotland? Yes No

Do any of your relatives use our services? Yes No

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Section 4: Disclosure Scotland

Capability Scotland conduct regular Disclosure Scotland checks. Trustees may, from time to time, meet the people we support. Please give details of any Disclosure Scotland or PVG Scheme Membership you may have. Note that your scheme membership number is 16 digits long.

Are you a member of the PVG Scheme? Yes No

PVG Scheme number:

Level of Check (if known): Adults Children Both

Please note that Disclosure Scotland / PVG Scheme membership checks and regulatory registration body checks will be carried out by Capability Scotland.

Section 5: References

Please provide contact details for two referees.

	Referee 1	Referee 2
Referee Name:		
Organisation:		
Email Address:		
Job Title:		
Relationship to you:		
Post Address:		

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Section 6: Disability Confident

Capability Scotland is proud to be a Disability Confident employer. We guarantee to interview anyone with a disability whose application meets the minimum criteria for the post. Do you consider yourself to have a disability and would like to apply under the Guaranteed Interview Scheme?



Yes No

Section 7: Declaration

I certify that all the information contained in this form is true and correct, to the best of my knowledge.

Signature:

Print Name:

Date:

The legal grounds for collecting and processing information for Trustees, employees and volunteers, are that it is 'in the legitimate interests of Capability Scotland'. We collect a variety of information from individuals and some of the information may be confidential and of a private nature. You have the right to object to your data being processed. You have the right to access the data we hold on you (by making a 'Subject Access Request'), and to request it to be deleted or corrected. We collect data in a lawful way and always seek permission from individuals. You also have the right to make a complaint to the Information Commissioner's Office (ICO), which is the regulator for data protection. Your information will only be shared with parties concerned otherwise it will be kept private.

A copy of our privacy statement can be found by visiting:

www.capability.scot/legal



Thank you for your application
We will be in touch soon

